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## ACTIVITY 6

# ID.0.6.1. Use of social networks

Module 0. Digital Skills

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# Summary

**What we will talk about.**

- Learn about different social networks.
- Characteristics and utilities of social networks
- How to subscribe and share content on facebook, twitter or zoom.



# Social Network

A social network is a website or an application where we can communicate with other people by posting information, comments, messages or images.





# Facebook

Facebook is the most popular social network.

On facebook we can contact friends, family

and colleagues.

In addition, we can also talk to people living

in other countries.



# Facebook

Facebook offers a perfect environment to stay connected.

Facebook has different tools to use.

For example, messaging tools, videos,

photos, chat and video calls.



# Facebook

You can also be informed of the happenings of friends  
through status updates, profile information  
and posts.



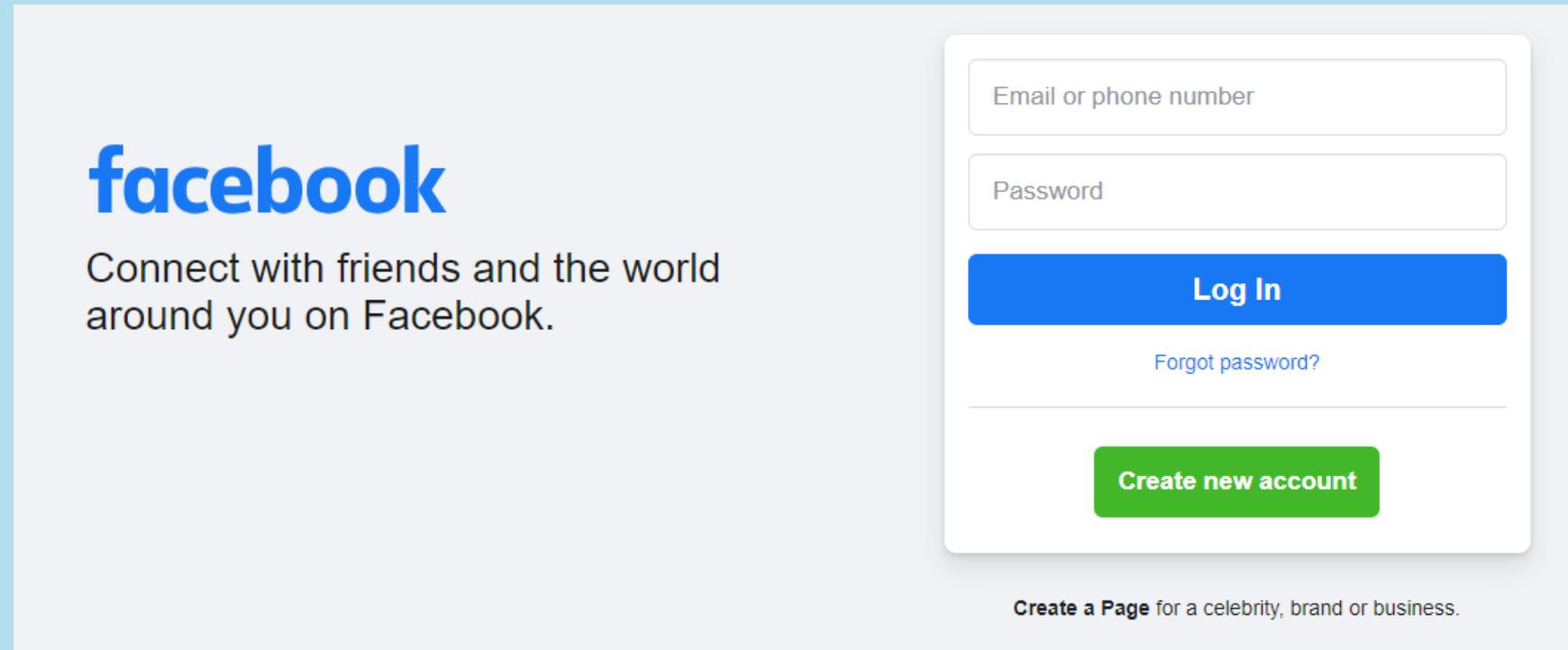
# Facebook features

People who use facebook are over 13 years old.

You can click "Like" on posts you like

and follow pages of interest to you.

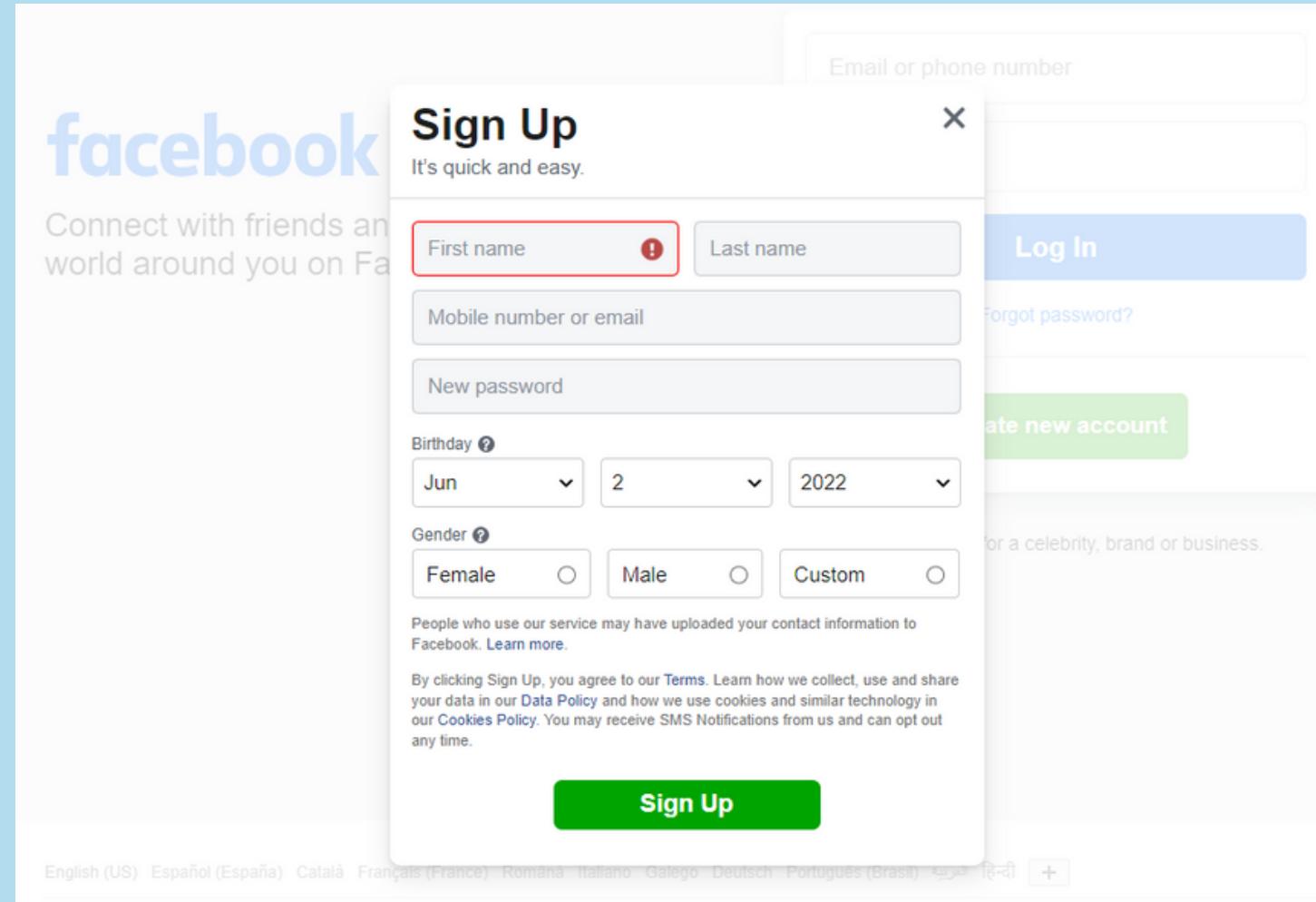
# How to create a Facebook account?



Access on this link  
and then click on Register.

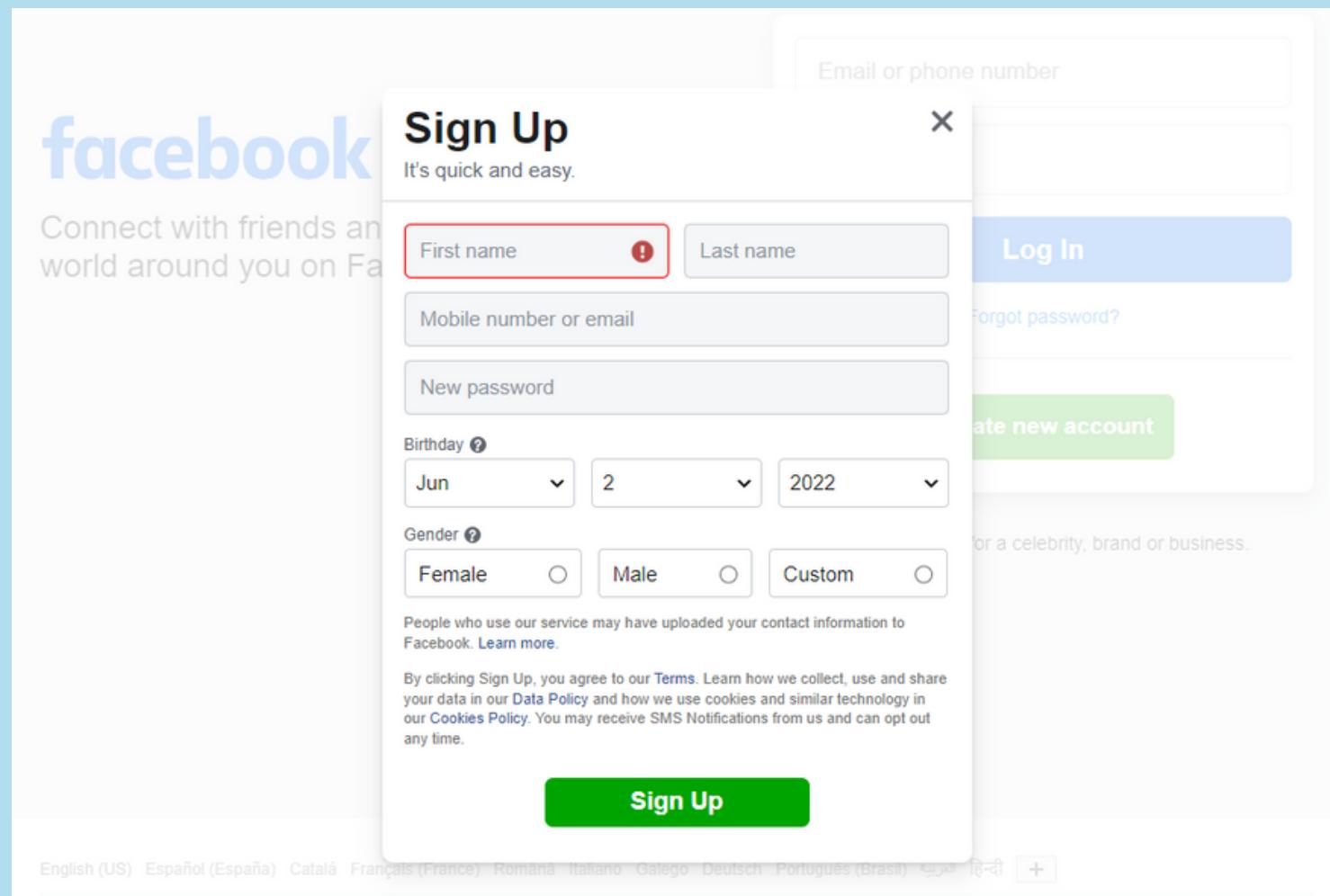
[www.facebook.com/r.php](http://www.facebook.com/r.php)

# How to create a Facebook account?



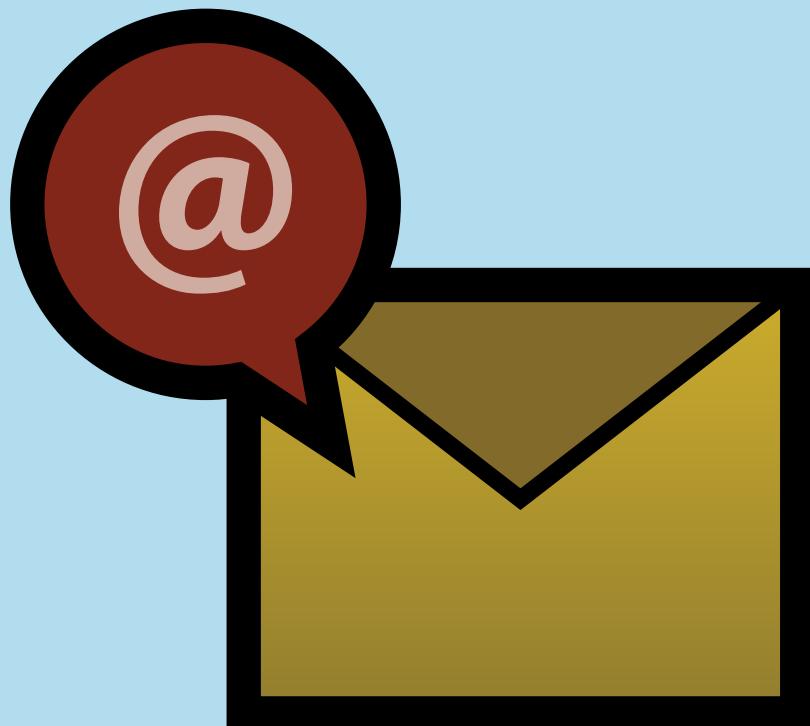
Enter your name, surname, email and password to log in to your facebook account.

# How to create a Facebook account?



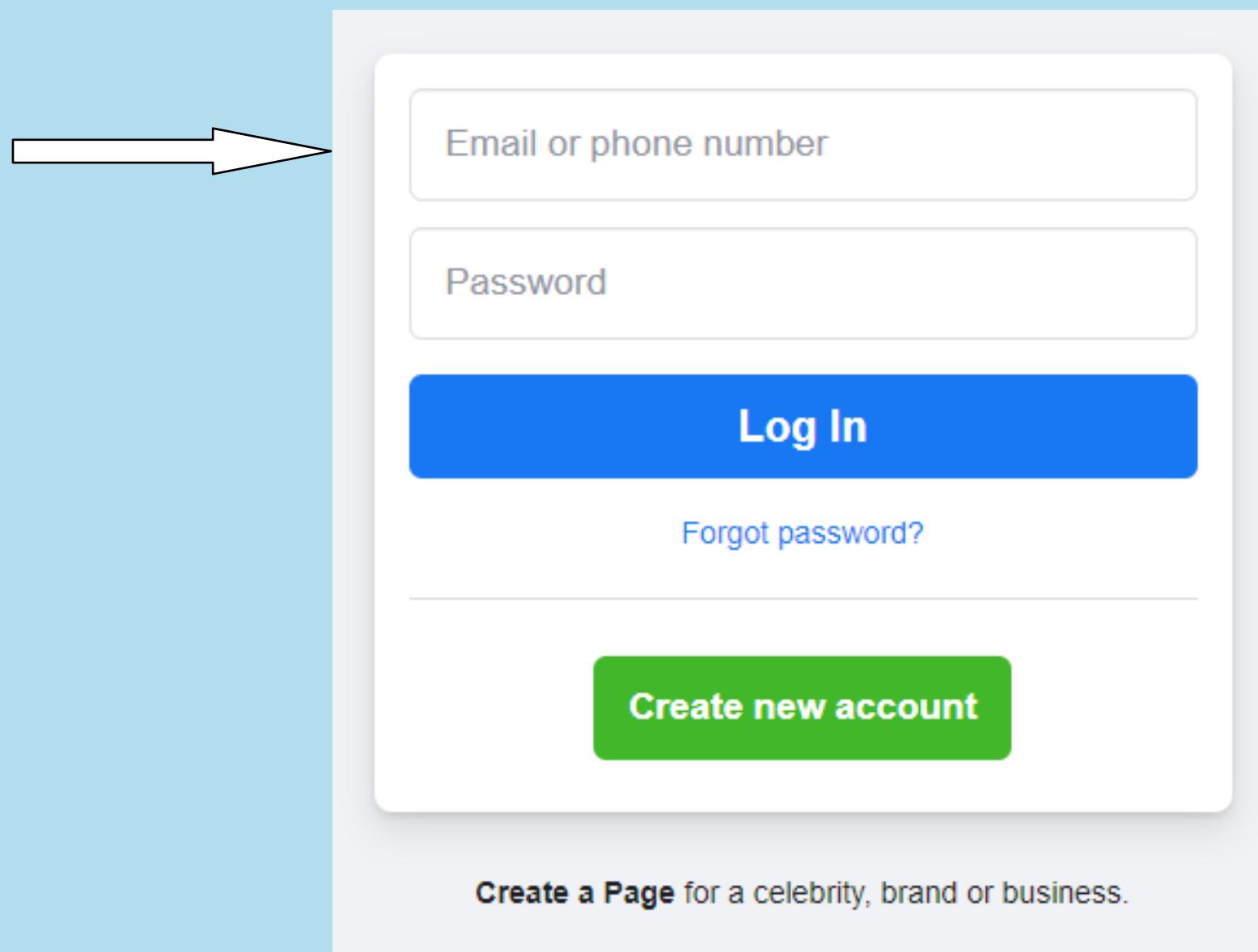
Select your date of birth, gender and click on Sign up.

# How to create a Facebook account?



You will receive an email confirming  
that your account has been created.

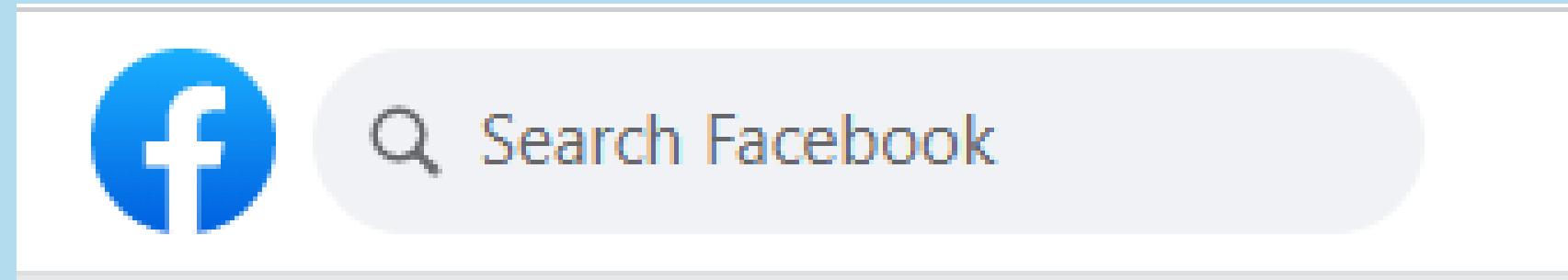
# How to create a Facebook account?



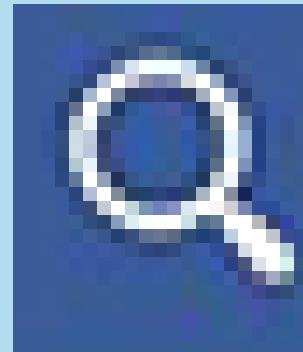
Log back in to the facebook page  
and enter your username  
and password you have chosen.

# How to add friends?

1. Click on the search bar on the top of the page.

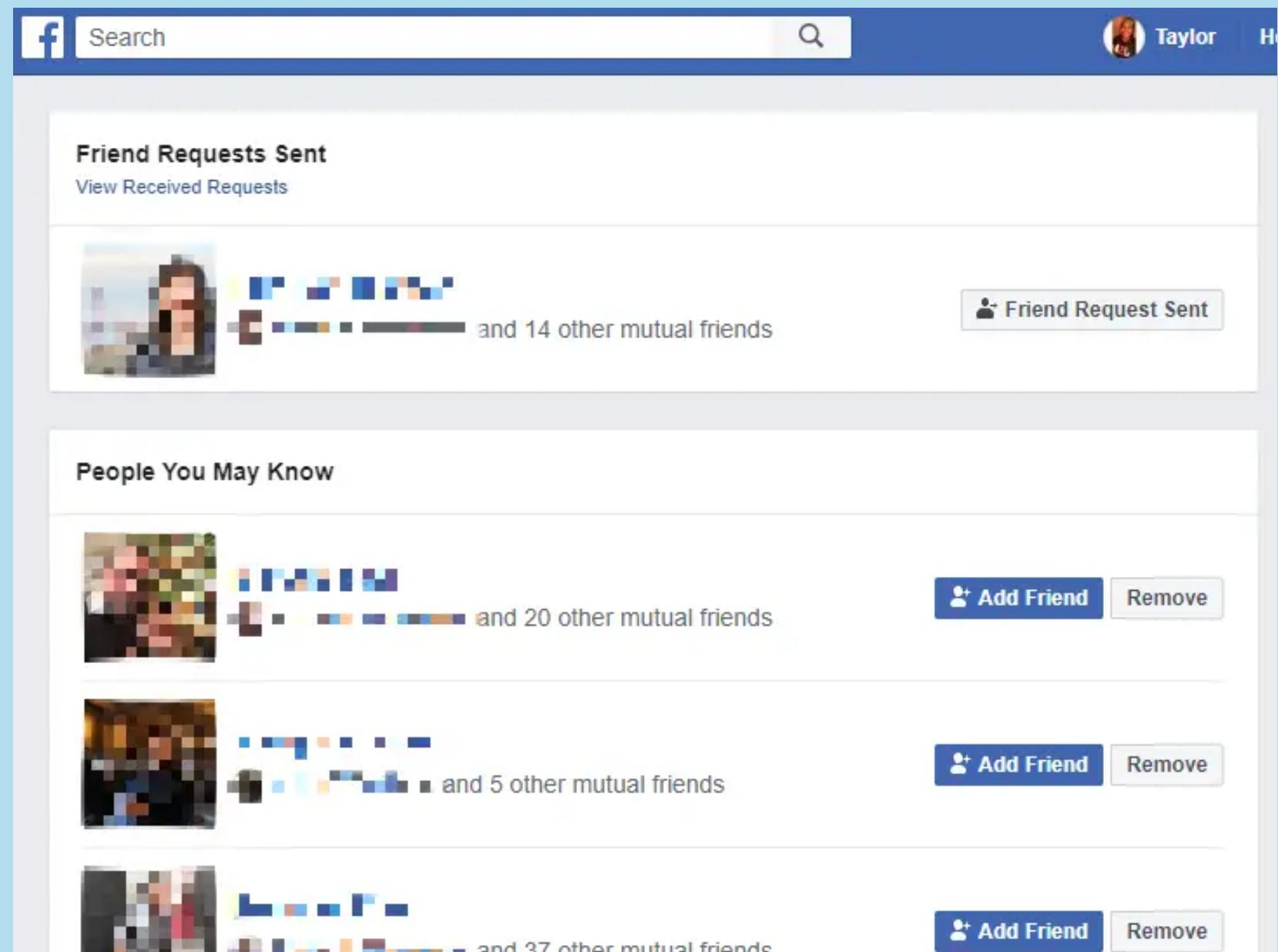


# How to add friends?



2. Write the name of the person you are looking for  
and click on the search button.

# How to add friends?



3. To send a friend request, click on the "Add friend" button next to the profile picture.

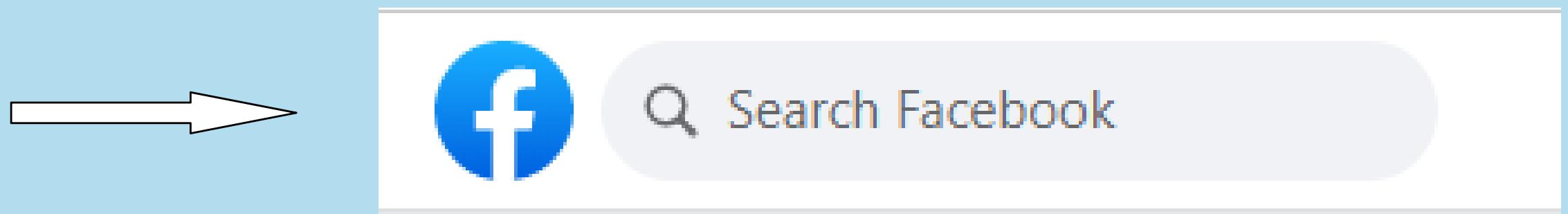
# How to add friends?



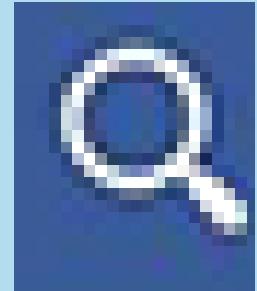
Remember to only add people you know.

# How to add or join a group?

1. Click on the search bar on the top of the page.



# How to add or join a group?



2. Write the name of a group you are looking for  
and click on the search button.

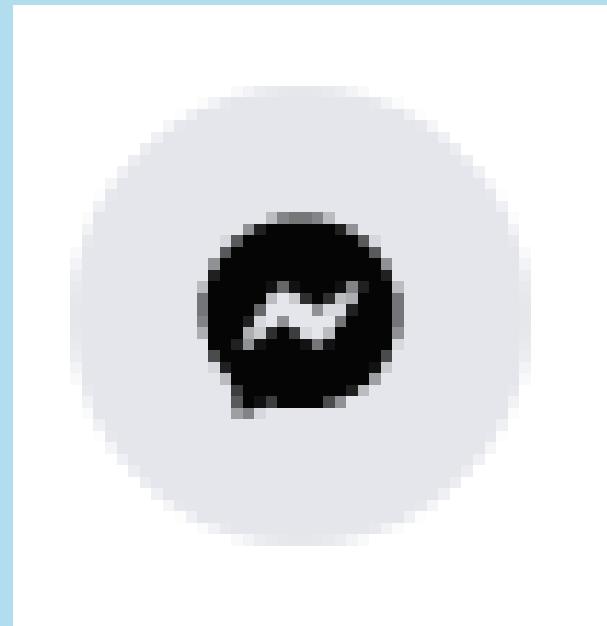
# How to add or join a group?

3. Click on the button "Join" next to the profile picture of the group you are interested in.

# How to send a private message?

The steps to send a message in Facebook chat from a computer are as follows.

## Step 1.



Click on the chat icon  
and click on New Message.

# How to send a private message?

**Step 2.**

Search the name of the person you want to write.

# How to send a private message?

## Step 3.

Select from the name list the person or friends  
to send the message.

# How to send a private message?

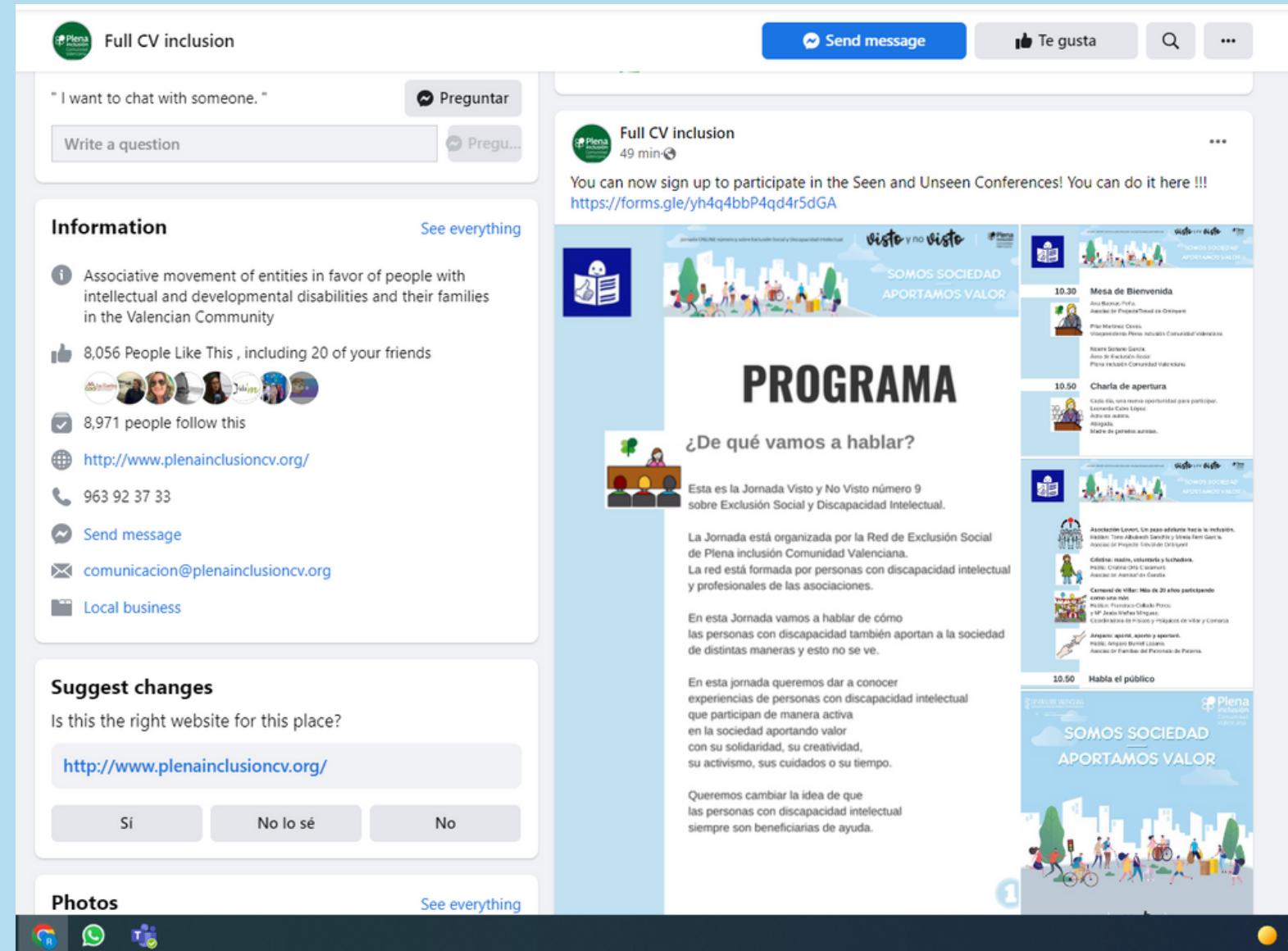
**Step 4.**

Write your message

and click "Enter" to send it.

You can also send a message by going to the person's profile  
and clicking on the Message button.

# How to use your homepage?



Your homepage is the page that appears when you log in to Facebook.

The home page displays updated posts from your friends, groups and pages of interest.

You can react to each post by liking, sharing or commenting on it.

# How to like publications and interact on Facebook?



Clicking "Like" on a Facebook post means that we like it.

Everyone who sees that post can also see that you like it.

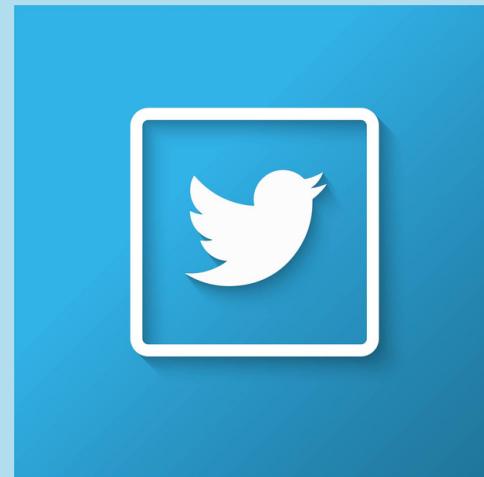
# How to like publications and interact on Facebook?



For example, when you "Like" a video, people who can see it will know that you like it.

And the person who posted it receives a notification that you have liked it.

# Twitter



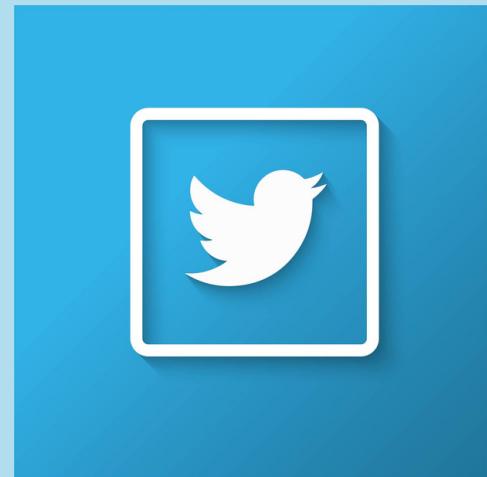
Twitter is another platform where people can communicate with short messages. These messages are called tweets. This platform allows you to tweet. Tweeting is posting short messages to anyone who follows you on Twitter.

# Twitter



You can also use Twitter to find out  
about interesting people and companies  
by following the tweets they post.

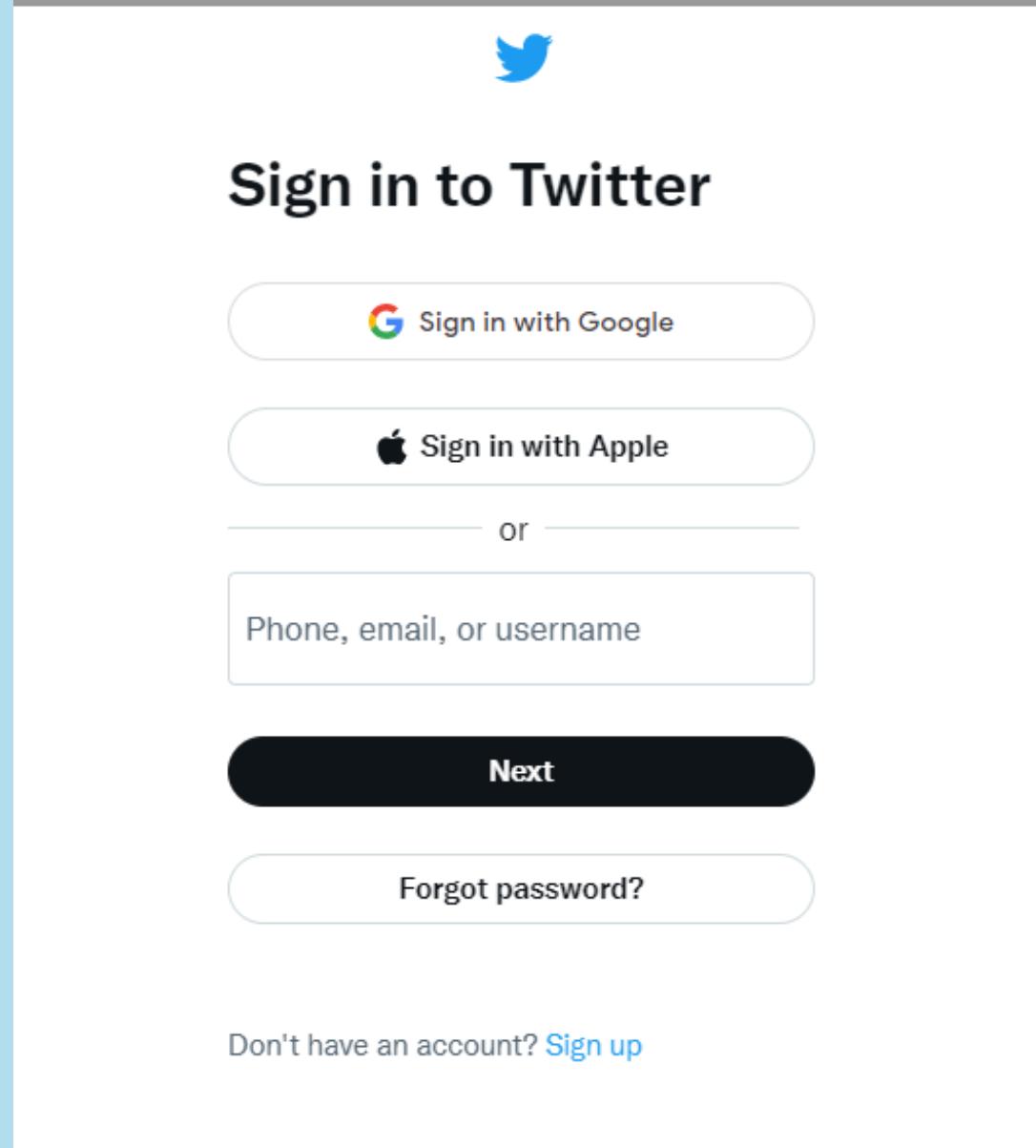
# Twitter



This social network provides quick updates from friends, family, journalists and experts.

Twitter allows people to describe and share everyday things.

# Twitter

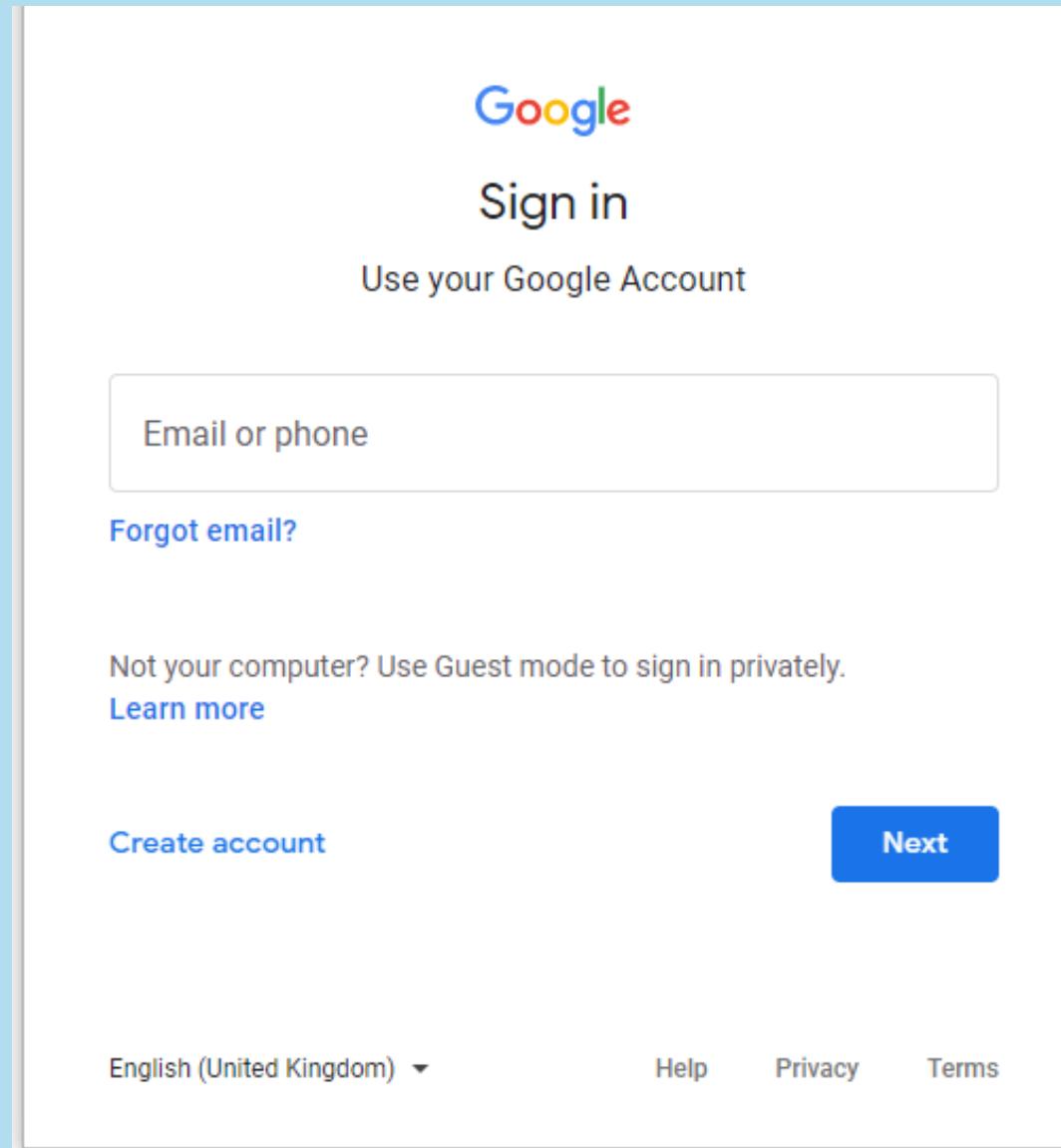


To create a new Twitter account,  
follow this link:

[www.twitter.com](http://www.twitter.com)

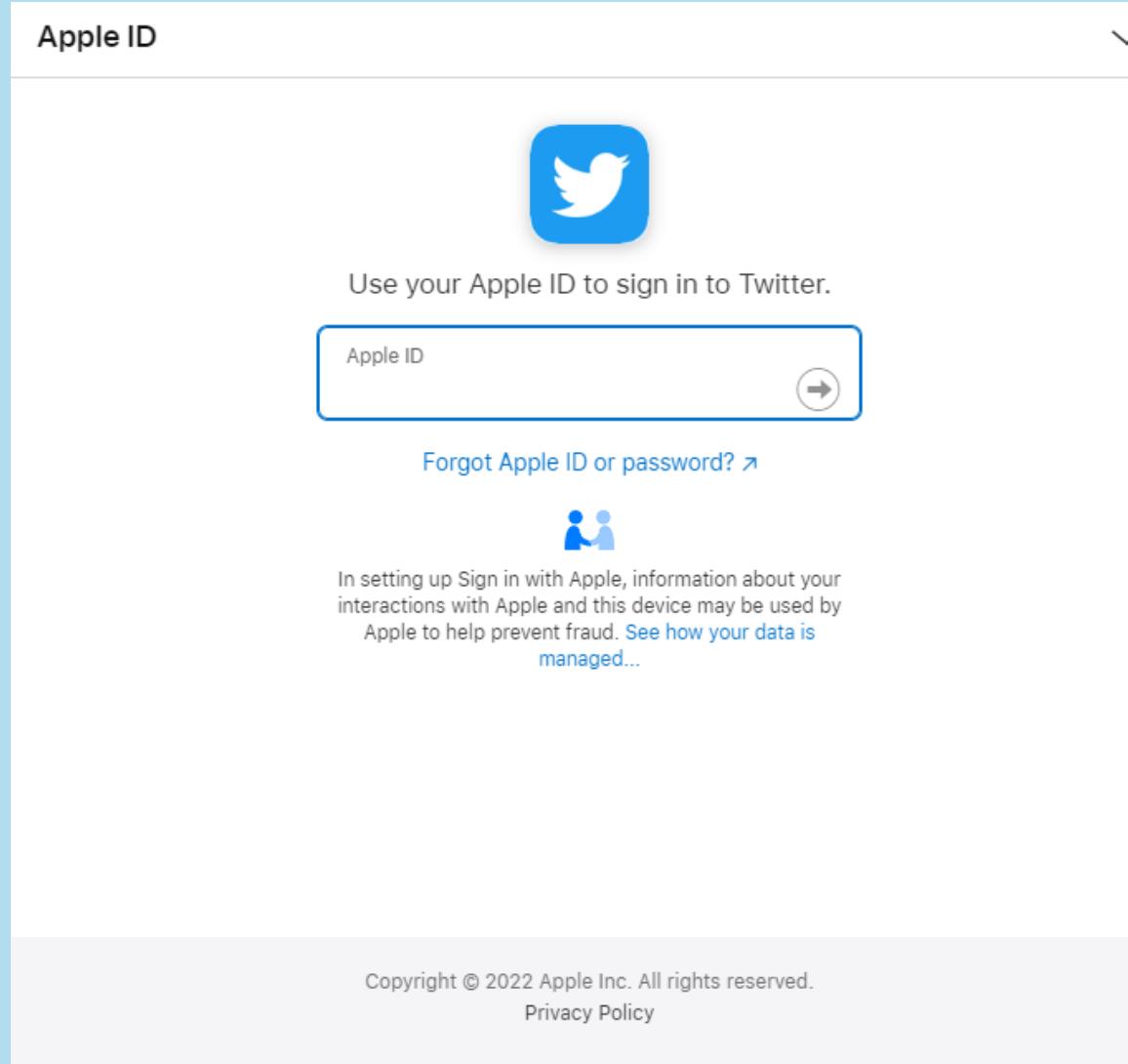
You can sign up for twitter from a gmail account,  
an apple account or your mobile phone number.

# Twitter



When using a gmail account,  
enter your email address  
and password.

# Twitter



When using apple account,  
enter your information apple account  
and password.

# Twitter

**Create your account**

Name  0 / 50

Phone

[Use email instead](#)

Date of birth

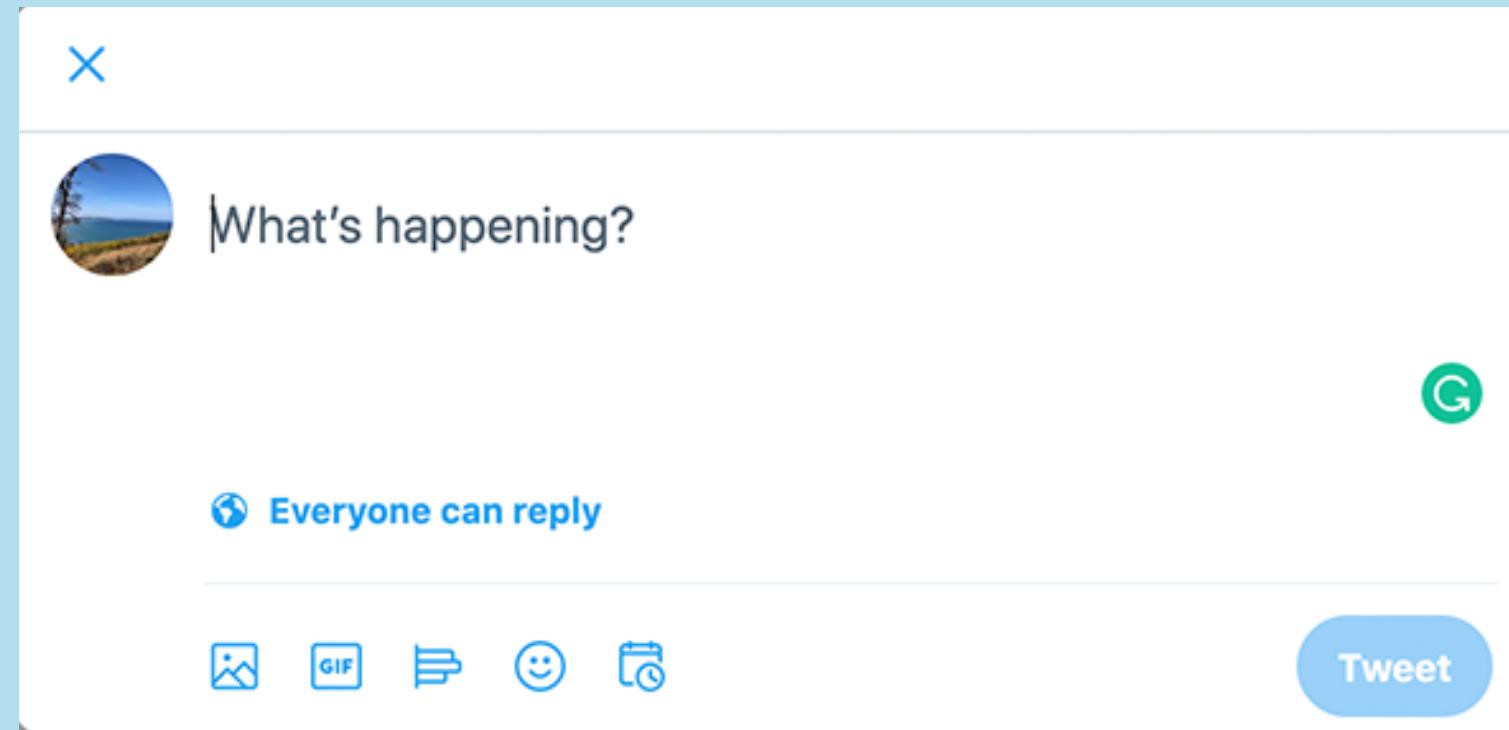
This will not be shown publicly. Confirm your own age, even if this account is for a business, a pet, or something else.

Month  Day  Year

**Next**

You chose your phone number  
to create a new account,  
enter your first and last name,  
mobile phone number and date of birth.

# Twitter features



Once you have your account,  
you can start tweeting.

To tweet click on the Tweet  
button on your screen.

# Twitter features

Compose the Tweet.



In each tweet you can write a total of 280 **characters**.

The **characters** are letters, symbols or numbers.

When you write a tweet include a **#hashtag**

so that other people can follow your account.

For example, a hashtag is **#elections**.

# Twitter features



You can also tag a person by using the symbol @ and then the person's name on Twitter.

Tagging is putting the name of the person you want to name in the tweet.

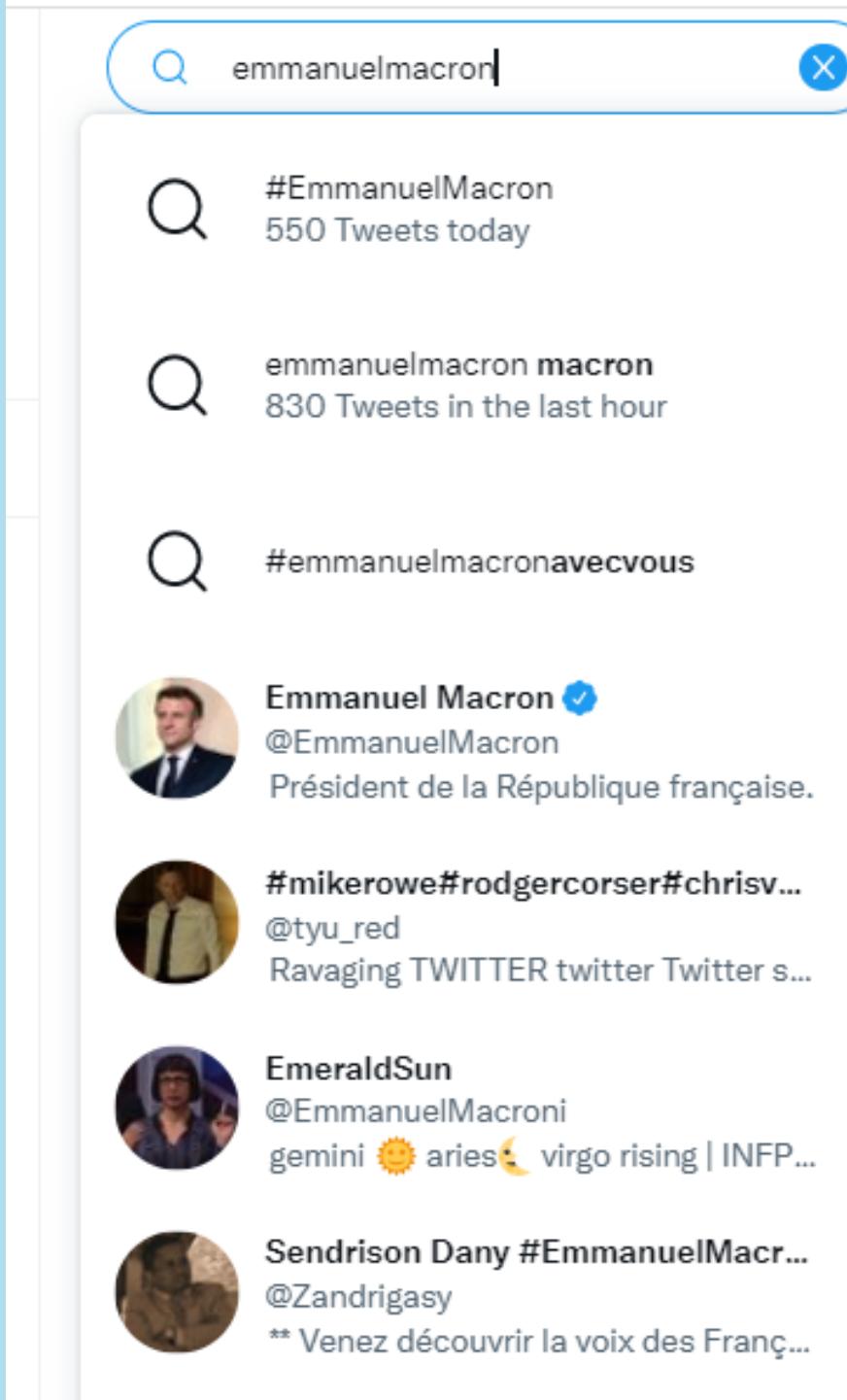
# Twitter

You can also follow other people, organizations on Twitter  
to find out what other people think.

To follow other people, click on the search icon  
in the main Twitter menu.



# Twitter



Type the name of the person to follow  
and click on that person's name  
in the list of search results  
to enter the person's profile.

# Twitter

← **Plena inclusión CV**  
6,790 Tweets  
CONGRESO PLENA INCLUSIÓN. Valencia, 26 y 27 de mayo de 2022

**Plena inclusión CV**  
@PlenaCV  
Con las personas con Discapacidad Intelectual y del Desarrollo y sus familias en la Comunidad Valenciana  
Valencia plenainclusioncv.org Joined April 2013  
567 Following 2,199 Followers

Tweets Tweets & replies Media Likes

Plena inclusión CV Retweeted  
Plena inclusión @Plenainclusion · May 31  
Carmen Laucirica es la primera mujer que preside Plena inclusión España.

Elegida por la Junta Directiva, acumula una sólida experiencia al frente de @plenacanarias o @CanariasCermi

También es madre y hermana de personas con discapacidad.

[plenainclusion.org/noticias/plena...](http://plenainclusion.org/noticias/plena...)

When you enter the person's profile  
or organisation clicks on the Follow button.

# Zoom

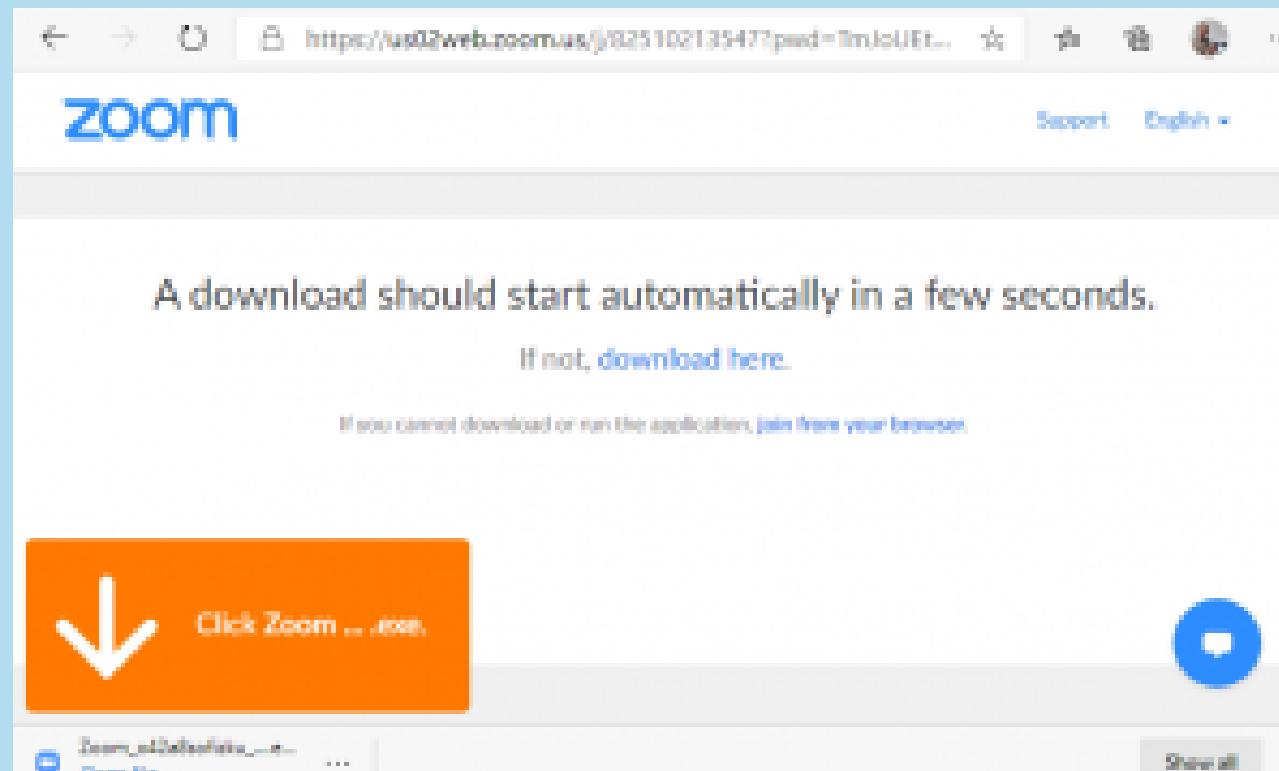
Zoom is a video platform that allows you to hold online meetings, seminars and events.



You can create a Zoom account or join a meeting by clicking on the link sent to you. The person organising the meeting or event creates the link and sends it to all interested people.

Zoom is available for computers, tablets and mobile phones.

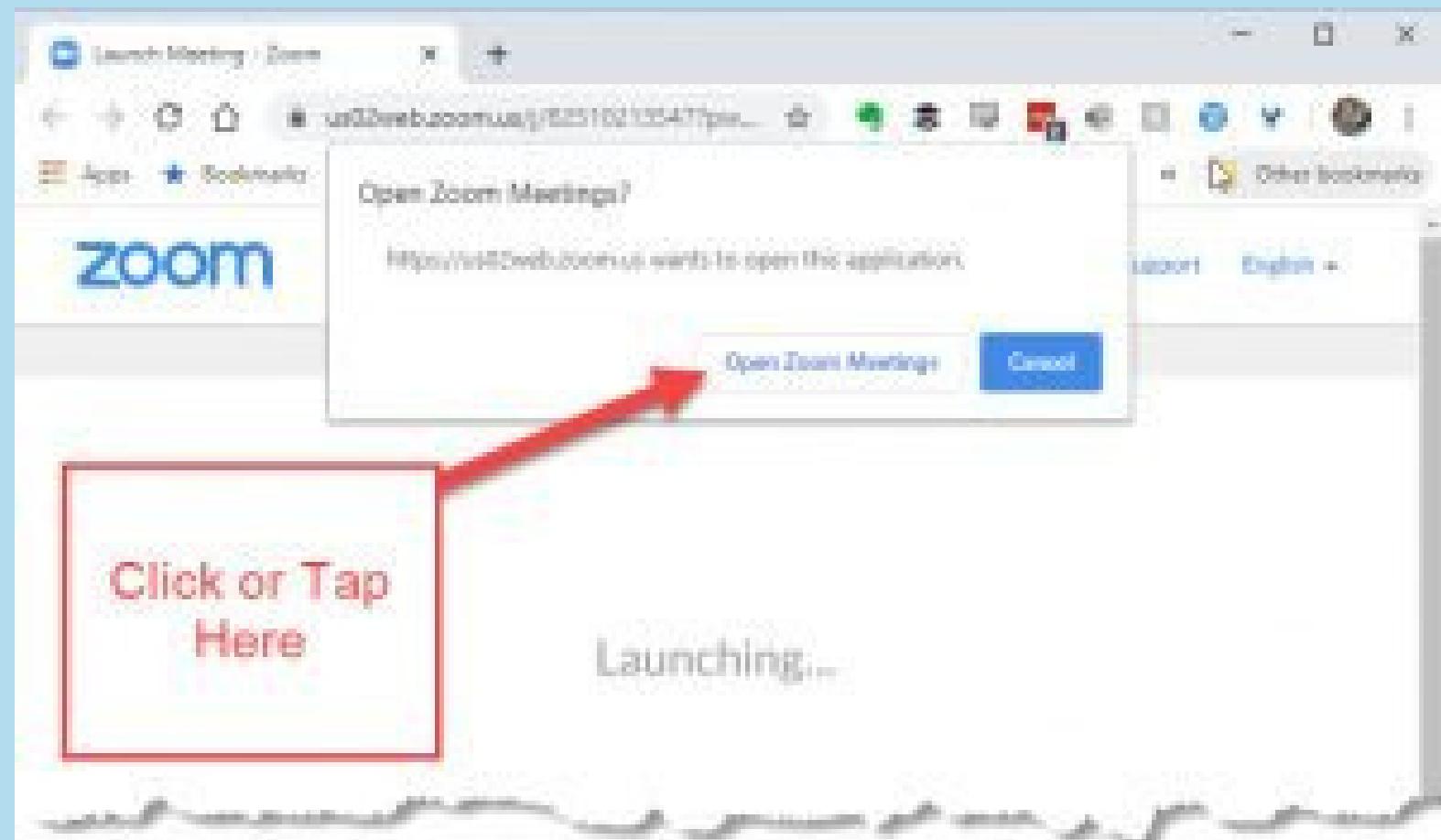
# Installing Zoom



The installation of Zoom on a computer  
is done automatically when you click  
on the meeting link.

Installation on a tablet or mobile phone  
is not mandatory,  
but it is more practical to use it.

# Installing Zoom



After downloading the application  
click on Open Zoom meeting.

# Installing Zoom

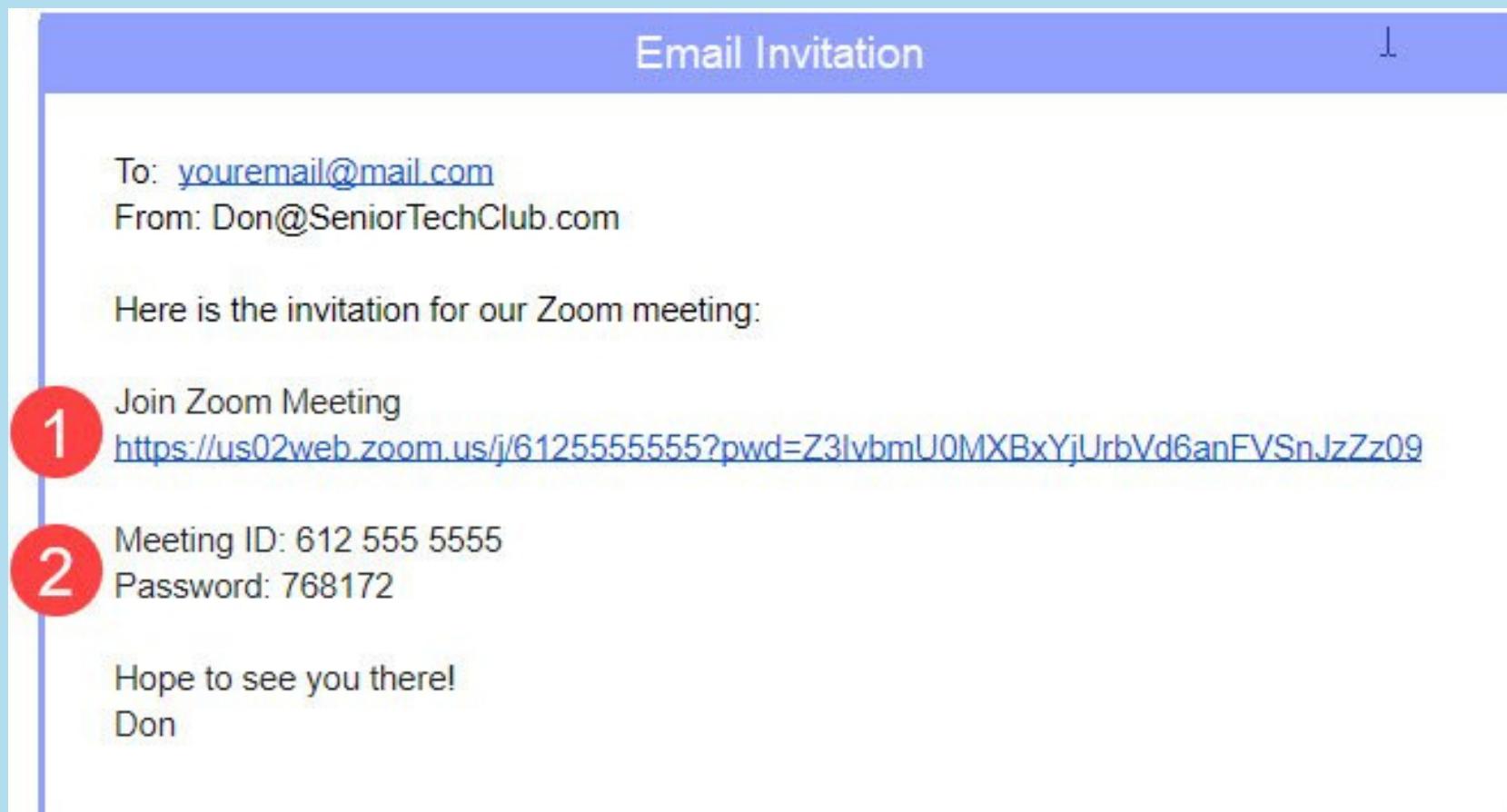


To install Zoom on a tablet or mobile phone,  
go to the app shop and search for Zoom.

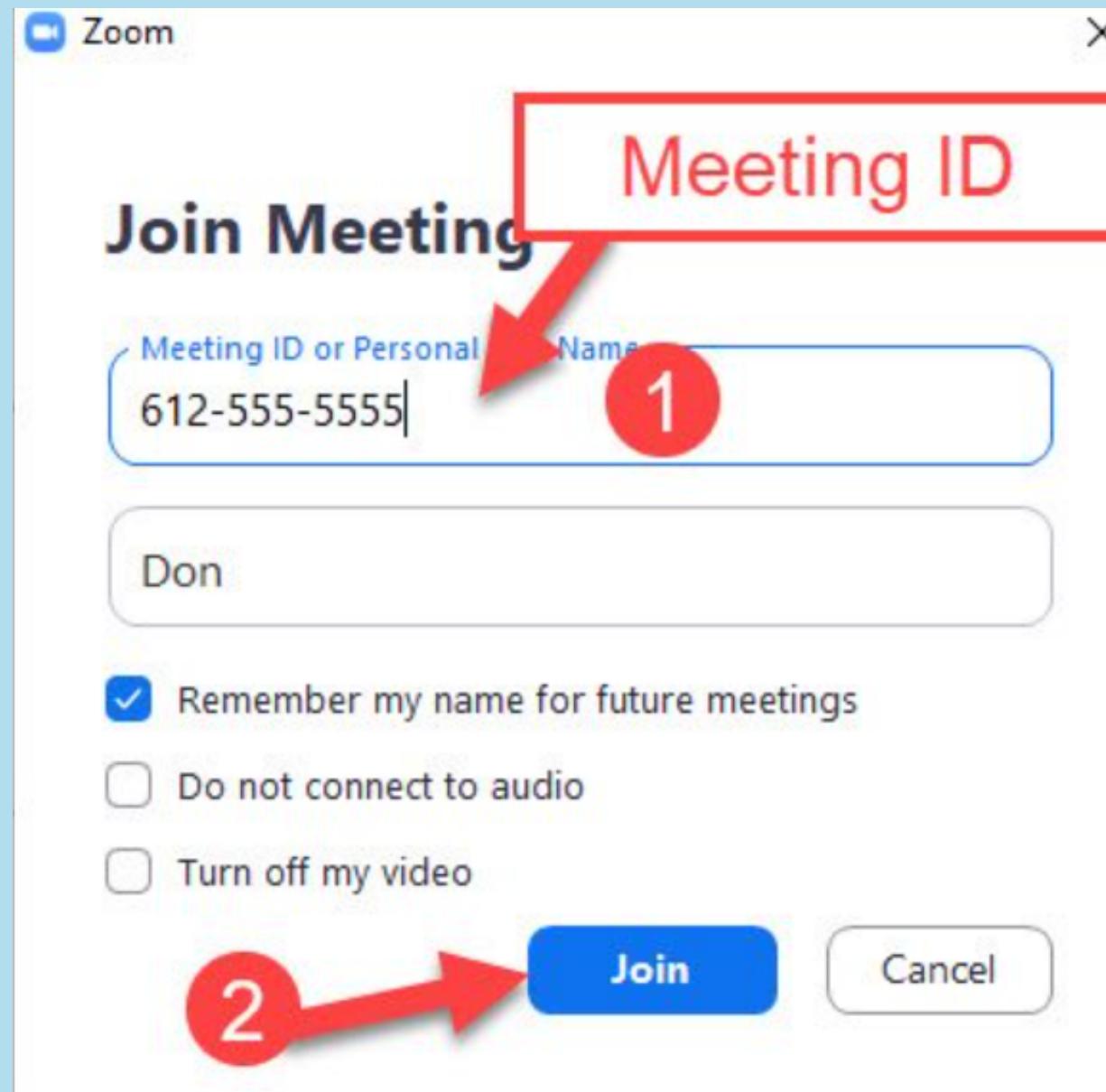
# Joining a Zoom Meeting

The easier way to connect to a Zoom meeting is through a link.

In the image you can see an example of an invitation to join a meeting.

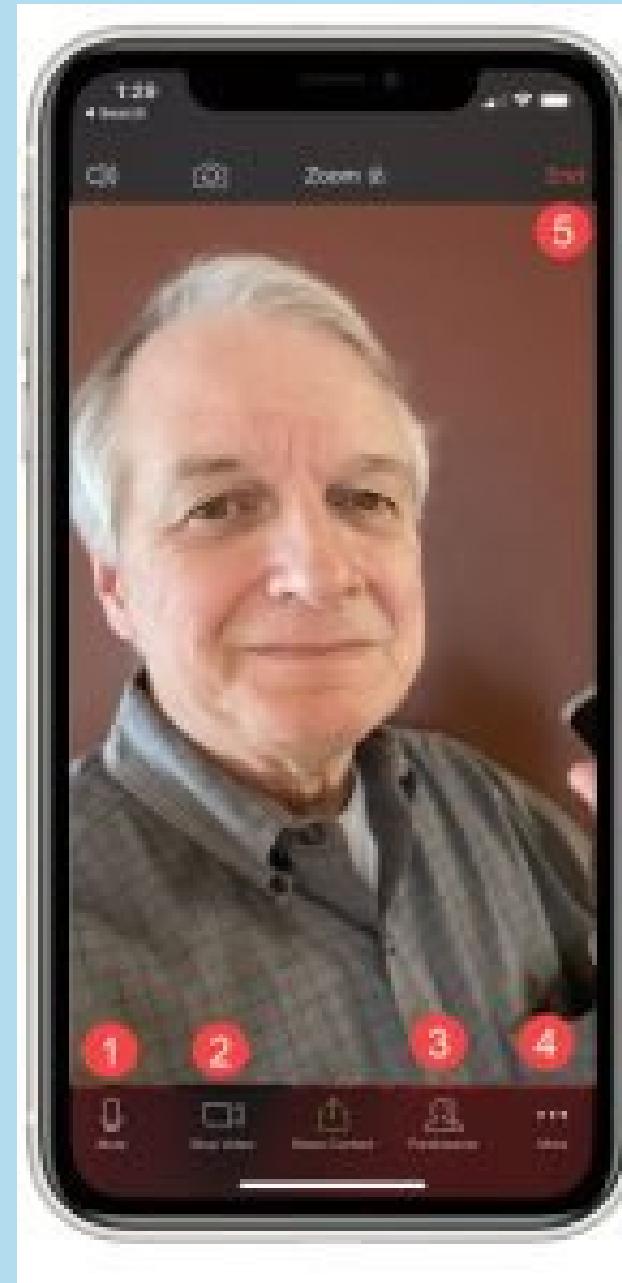


# Joining a Zoom Meeting



From the downloaded app you can also connect to a meeting. To connect you will need the meeting code and password. This information is also sent by the person hosting the meeting.

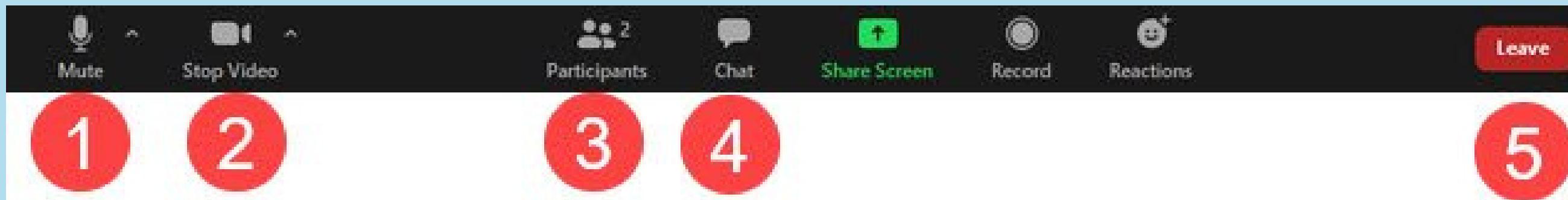
# The main commands in Zoom



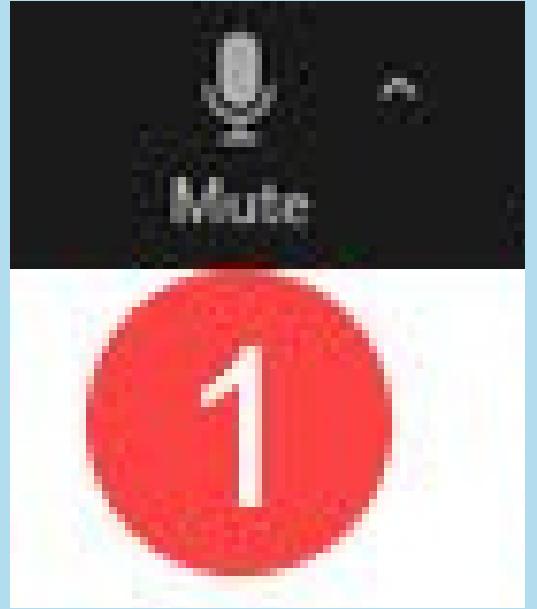
In this image you can see how the zoom menu appears on a mobile phone.

# The main commands in Zoom

In this image you can see how the zoom menu appears on a computer or tablet.



# The main commands in Zoom



The Mute icon turns the microphone on and off.

When you are not talking, it is best to keep it off.

# The main commands in Zoom



By clicking on this icon you can turn the camera on or off.

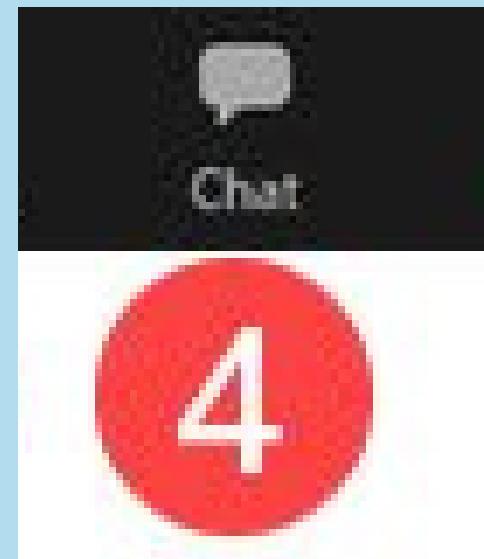
When the camera is turned off, your profile picture is displayed  
or a blank box with your name.

# The main commands in Zoom



By clicking on this icon you can see all the people who are currently in the meeting and you can also invite others.

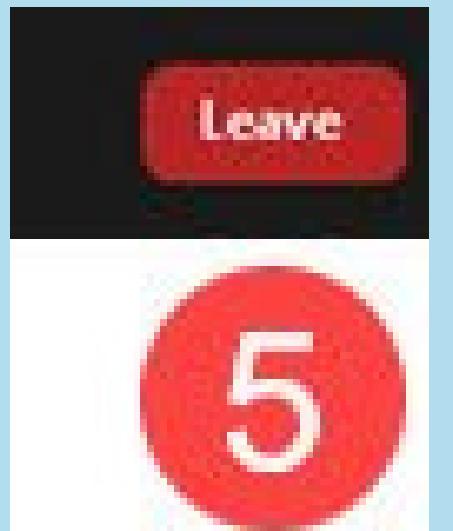
# The main commands in Zoom



Click on this icon to access the chat  
and write to other people participating in the meeting.

You can write to one person or to everyone.

# The main commands in Zoom



To leave the meeting,  
click on this icon.

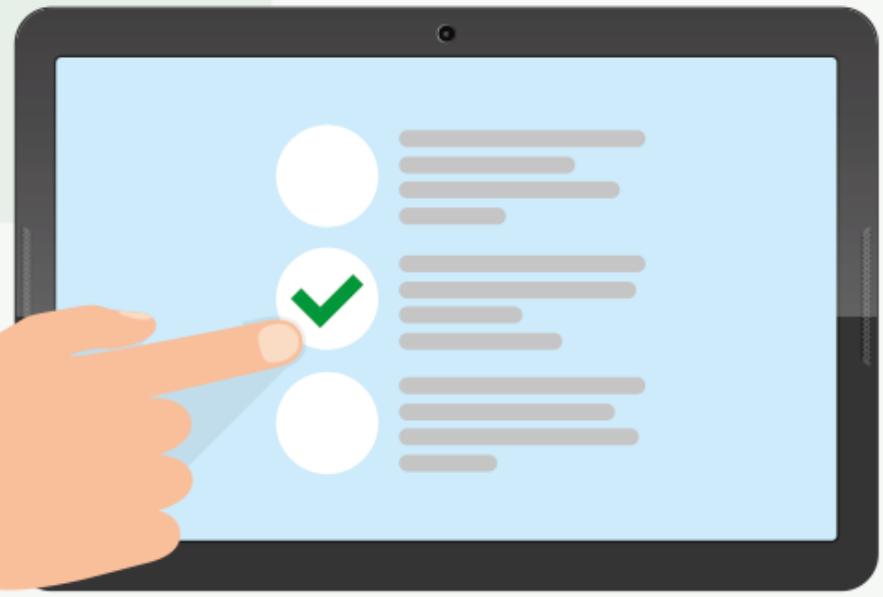
# Tips when participating on a Zoom meeting

- Look at the camera when you speak.
- Keep the camera at eye level.
- Turn off the microphone when you are not speaking.
- Good face light.
- Be patient when there are technical problems.
- Greet and say goodbye when participating in a meeting.



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iDemocracy



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 Plena  
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 FENACERCI

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 Édora  
social cooperative  
activities for  
vulnerable groups



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THANK YOU  
FOR YOUR ATTENTION